**Criteria for the Victoria Falls Solidarity Fund**

Adopted by the Board in October 2007 and amended in March 2011

1 The purpose of the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund is to maximise the attendance at General Assemblies of ICOMOS so that they are genuinely representative and inclusive of the global membership of the organisation.

2 The Director of the International Secretariat, together with the President of the Advisory Committee will take steps to encourage donations to the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund.

3 The National Committees will be reminded by the International Secretariat that any support to individuals not in their Committee to attend the General Assembly, should be channelled through the Victoria Falls/Mosi-oa-Tunya Fund.

4 The ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund and any external grant support received will be administered together using a single Grants Committee and a consolidated list of criteria for allocation.

**Grants Committee**

5 The Board will decide on the composition of the Grants Committee at least 6 months before a General Assembly takes place, based on the following characteristics that:

- The membership reflects to the extent possible in a small group, the cultural and geographical diversity of ICOMOS,

- All members are likely to be available and willing to accept the workload associated with the role,

- At least one representative of the Scientific Council should be included as a member of the Grants Committee,

- Members intending to stand for election to a position at the General Assembly should not participate in the Grants Committee (with the exception of the ex officio members),

- The Treasurer-General and the President or Vice-President of the Advisory Committee should participate in the Grants Committee as ex officio members.

6 The Grants Committee will submit a report on its work to the Board and make recommendations as appropriate.

**Criteria**

7 The Grants Committee will select ICOMOS members to receive grants according to the following criteria:

**Criteria for eligibility/ineligibility**

The grants are reserved for ICOMOS members from eligible countries (see list under item c).

- Only members from National Committees that are up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.

- For members in countries where there is no National Committee yet, only members that are themselves up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.

- Grants are open to all members with eligibility and not reserved for National Committee Presidents.

- Only one grant per country will be given. If a National Committee has two candidates the grant can be equally divided between the candidates in a joint decision of the National Committee and the Grants Committee.

- Spouse accompaniment to the event will result in an immediate determination of no financial need. Should a spouse or partner be brought despite having stated otherwise in the questionnaire, all funds will have to be refunded to the ICOMOS International Secretariat.

**Candidates need to demonstrate**

- Personal financial need,

- Clear understanding of benefits foreseen of attending the General Assembly,

- Personal involvement in ICOMOS National or International Scientific Committee activity,

- Their commitment to obtain a visa in time, should a visa be required,

- That all other parts of the cost of their participation are covered by themselves or by additional funding.

**Preference will be given to**

- Applicants who have not previously been supported to attend a General Assembly,

- Applicants from new or presently emerging National Committees,

- Applicants giving papers at the General Assembly,

- The sole representative of a National Committee accredited to vote

- Young professionals,

- Applicants who are the representative of their National Committee in one of ICOMOS’ International Scientific Committees,

- Applicants from active National Committees (based on their Annual Report and fullfillment of the Dubrovnik-Valetta Principles, as well as on the record of attendance by the National Committee to previous General Assemblies and Symposia),

- Applicants from countries with restricted official availability of foreign currency to travel abroad.

The ICOMOS Board has decided to place a focus of the grants onto Young Professionals for a significant portion of the travel grants. A preference for Young Professionals will be applied in the selection of candidates for travel/attendance support for the 19th General Assembly in Delhi in December 2017.

**Selection process**

8 Each application received will be verified for completeness by the International Secretariat; the Grants Committee will consider only applications that are complete.

9 Applicants will be requested to present a budget for their participation at the General Assembly indicating the amount that they can contribute and those they may perceive from other sources. All applicants are supposed to register in time to benefit from the “early bird registration fee”. The calendar for the application and selection process will be set to allow for this.

10 In allocating amounts to applicants, the Grants Committee offers grants depending on the location and costs of attending the General Assembly and Scientific Symposium. The amounts of the grants will be proposed by the Director of the International Secretariat in consultation with the host Committee, based on the likely costs of participation in the General Assembly and Scientific Symposium.

11 All applicants will be informed of the Grants Committee’s decisions according to the tentative schedule below. The Grants Committee’s decisions are final.

|  |  |
| --- | --- |
| 7 months prior to the General Assembly | Deadline for submission of applications |
| 6 months | Notification of first tier beneficiaries of a grant |
| 5 ½ months | Deadline for accepting the grant – lack of reply will result in loss of the grant |
| 5 months | Notification of second tier beneficiaries of a grant |
| 4 ½ months | Deadline for accepting the grant – lack of reply will result in loss of the grant |
| 2 months | Deadline for registration |

12 Applicants selected to receive support but unable to accept it due to unforeseen circumstances must notify the International Secretariat at once so that those funds may be redirected to meet other applicants’ needs.

13 Information contained in the applications as well as the financial support given to individuals will be treated as confidential.

**For 2017, candidates should send their application directly to the International Secretariat at** [**GA2017-TravelGrants@icomos.org**](mailto:GA2017-TravelGrants@icomos.org) **by 20 May 2017**

**Eligible National Committees having paid their membership dues up to and including 2016 at 29/03/2017**

Albania

Argentina

Armenia

Bangladesh

Belarus\*\*

Bolivia

Bosnia and Herzegovina

Brazil

Bulgaria

Chile

China

Costa Rica

Dominican Republic

Georgia

Guatemala

Honduras

India

Indonesia

Iran

Latvia

Lebanon\*\*

Lithuania

Macedonia\*\*

Malaysia

Mali\*\*

Mauritius

Mexico

Myanmar

Nepal

Nigeria\*\*

Pakistan

Panama

Romania

Russian Federation

South Africa

Senegal

Serbia

Sri Lanka

Thailand

Tunisia

Turkey

Ukraine

Uruguay

#### Potentially eligible National Committee provided that they pay their membership dues

Benin

Cambodia

Colombia

Cuba

Ecuador

Haiti

Kazakhstan

Kyrgyzstan

Madagascar

Moldova

Montenegro

Mongolia

Morocco

Nicaragua

Niger

ICOMOS Pasifika (regional Committee of Pacific Island States)

Paraguay

Peru

Philippines

Seychelles

Tajikistan

\*\* Committees having partially paid their membership fees (remainder still due)

**ICOMOS individual members from places where there is no National Committee (or a Committee under creation)**

Afghanistan

Algeria

Angola

Antigua and Barbuda

Azerbaijan

Bhutan

Botswana

Burkina Faso

Cameroon

Cape Verde

Central African Republic

Chad

Comoros

Democratic Republic of the Congo

Republic of the Congo

Côte d'Ivoire

Egypt

El Salvador

Ethiopia

Gabon

Ghana

Grenada

Guinea

Guyana

Iraq

Jamaica

Jordan

Democratic People’s Republic of Korea

Kenya

Kosovo

Libya

Malawi

Maldives

Mauritania

Mozambique

Namibia

Niger

Palau

Palestine

Rwanda

Saint –Lucia

Saint Kitts and Nevis

Saint Vincent and the Grenadines

Sao Tome and Principe

Sierra Leone

Somalia

Suriname

Swaziland

Syria

Tanzania

Togo

Turkmenistan

Uganda

Uzbekistan

Venezuela

Vietnam

Yemen

Zambia

Zimbabwe